



# WESTERN PENNSYLVANIA GENEALOGICAL SOCIETY

## Research Services Order Form

[www.wpgs.org](http://www.wpgs.org)



### 1. GENERAL LIBRARY RESEARCH

WPGS will search for **one specific name** in the most relevant of the WPGS library resources and includes up to 10 copied pages. Additional pages copied for \$0.50 per page. **Please complete the WPGS Research Request Form** and return with your payment for **initial two (2) hours** of research.

**WPGS Members: \$30.00 per search**

**Non-Members: \$50.00 per search**

### 2. WPGS INDEX LOOK-UP SERVICE

WPGS will check the indices of up to five (5) printed volumes that you select from the WPGS online catalog located on the WPGS Library Research webpage at <https://wpgs.library.net/>. Please complete the **WPGS Index Look-up Form**.

**WPGS Members: \$5.00 per look-up**

**Non-Members: \$10.00 per look-up**

### 3. WPGS FILE SEARCH SERVICE

WPGS will search for up to **one hour** for **one** individual in the WPGS Family Files, Church History Files, Cemetery Files, and Member Ancestor Charts only. The fee includes 10 pages copied. Additional pages copied for \$0.50 per page. **Please complete the WPGS Research Request Form**

**WPGS Members: \$15.00 per search**

**Non-Members: \$25.00 per search**

### 4. FIRST FAMILIES OF WESTERN PENNSYLVANIA

WPGS will send you a photocopy of a completed application form, along with documents of proof of residency, for **one** approved First Families Ancestor Application previously submitted by a WPGS member. The index is located in the member's only section of the WPGS website at <https://wpgs.org/first-families-of-western-pennsylvania/first-families-records/>

**Please complete the WPGS First Family Request Form**

**WPGS Members: \$5.00 per application**

**Non-Members: \$10.00 per application**

### 5. NATURALIZATION RECORDS

WPGS will provide you copies of the Naturalization Record for **one** named ancestor from the WPGS seven volume publication, *A List of Immigrants Who Applied for Naturalization Papers in the District Courts of Allegheny Co. Pa. 1798-1906*. You will receive a copy of the abstract from the publication volume and a copy of the microfilmed original that was used for the publication. These records are indexed on Ancestry.com as part of the database *US and Canada Passenger and Immigration Lists Index 1500's-1900*. **Please complete the WPGS Allegheny Co. Naturalization Form.**

**WPGS Members: \$5.00 per record**

**Non-Members: \$10.00 per record**

All aforementioned forms are found on the WPGS website under Library Research Requests at <https://wpgs.org/product-category/research-services/>

If any request requires additional copy amounts, you will be contacted, and additional funds will be requested. Additional pages copied are \$.50 per page.

**IMPORTANT: Please fill out the relevant form for each request and submit all completed forms with this order.**

### WPGS RESEARCH SERVICES ORDER

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zipcode: \_\_\_\_\_ Member#: \_\_\_\_\_

Research Service	Payment
<input type="checkbox"/> General Library Research	\$ _____
<input type="checkbox"/> WPGS Index Look-up Service	\$ _____
<input type="checkbox"/> WPGS File Search Service	\$ _____
<input type="checkbox"/> First Families of Western PA	\$ _____
<input type="checkbox"/> Naturalization Records	\$ _____
<input type="checkbox"/> WPA Home Survey	\$ _____

Additional Copy Charge \$ \_\_\_\_\_

Total Payment Submitted \$ \_\_\_\_\_

Please print, complete and return this order form with payment. Mail completed Order Form(s) to:

WPGS, Pennsylvania Department, 4400 Forbes Ave. Pittsburgh, Pa. 15213-4007

*Make checks payable to WPGS.*

If payment is made by PayPal, e-mail this completed form(s) to [research@wpgs.org](mailto:research@wpgs.org)